

# RECORD OF PROCEEDINGS

## MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE LIVERPOOL METROPOLITAN DISTRICT HELD MAY 12, 2014

A regular meeting of the Board of Directors of the Liverpool Metropolitan District ("District" or "Board") was convened on Monday, the 12th day of May, 2014, at 8:00 a.m., at the Greenfield Clubhouse, 20601 E. Fair Avenue, Centennial, Colorado.

Attendance     Directors In Attendance Were:

Dean Lagrave  
Margie Fish  
Steve Rowe-Krumdick  
Michael F. Hamrick  
Paul Krames

Also In Attendance Were:

Eric Plouffe; JBK  
Chuck Reid; CliftonLarsonAllen LLP  
Adriane Krames

Call to  
Order

Director Lagrave called the meeting to order at 8:05 a.m. and approved the agenda, noting that a quorum was present and that all Directors were qualified. All Directors are homeowners so no conflicts of interest need to be filed with the State, although they are disclosed in a meeting if applicable. There was discussion regarding the potential for HOA Board and Metropolitan District conflicts.

Administer  
Oaths of  
Office and  
Election of  
Officers

The Oaths of Office were administered to Steve Rowe-Krumdick, Michael F. Hamrick and Paul Krames.

Upon a motion duly made by Director Fish, seconded by Director Hamrick, and upon vote unanimously carried, the Board elected Director Lagrave as President.

Upon a motion duly made by Director Rowe-Krumdick, seconded by Director Lagrave, and upon vote unanimously carried, the Board elected Director Fish as Vice President.

Upon a motion duly made by Director Rowe-Krumdick, seconded by Director Fish, and upon vote unanimously carried, the Board elected Director Krames as Secretary Treasurer.

Public  
Comment

Adriane Krames asked for clarification on what defines a “conflict of interest” which Mr. Reid addressed.

Legal

There were no legal matters.

Finance &  
Administrative

Items

A. Review and Approve Minutes from the March 17, 2014 Meeting

Following review and upon a motion duly made by Director Fish, seconded by Director Rowe-Krumdick, and upon vote unanimously carried, the motion passed to approve the March 17, 2014 meeting minutes.

B. Review and Consider Acceptance of May 12, 2014 Updated Cash Position

The May 12, 2014 updated cash position was reviewed. Upon a motion duly made by Director Lagrave, seconded by Director Hamrick, and upon vote unanimously carried, the motion passed to accept the May 12, 2014 updated cash position.

C. Ratify Old and Approve Current Claims

Mr. Reid noted that there were no claims that needed ratification, and reviewed the current claims with the Board. After review, upon a motion duly made by Director Fish, seconded by Director Rowe-Krumdick, the motion passed to approve the current claims represented by check numbers 1480 to 1492, totaling \$23,563.63.

D. Discuss Citywide Bank Investment

Mr. Reid discussed the District’s Citywide Bank Certificate of Deposit (CD) which is not eligible for renewal. Upon a motion duly made by Director Fish, seconded by Director Hamrick, the Board directed that this CD be closed and funds moved to CSAFE.

E. Dumpster Day Update

Details regarding the Spring Dumpster Day, June 14, 2014, were discussed.

F. Piney Creek Open Space Update

A brief overview of the Piney Creek stream reclamation project, which is scheduled to begin in the fall of 2015, was provided. The project lead, Urban Drainage & Flood Control District wants to remove Russian Olives (a nuisance tree) beginning in late May. The Board concurred with this request, and asked that replacement trees be planted at a 1:1 ratio at the end of the project. More details will be provided as the project design evolves.

G. Other

None.

Landscaping  
Update

A. Walk-About

Due to inclement weather, no walk about occurred. The Board assigned specific areas in the community to each Board Member for review, and report issues to JBK.

B. Other

Eric Plouffe updated the Board as follows:

- Mowing in the community will occur this year on Thursdays.
- Early Fertilizer, aeration and weed control (pre-emergent), and clean-up of the Piney Creek Open Space has been done.
- Gypsum has been applied to Fair Street trees to improve iron absorption.
- There is significant sun scald on the south side of trees along Fair Street, due to the poor soil conditions and insufficient water.
- A Maple tree on the south side of Fair Street near the clubhouse was hit by a car and is leaning. The Board decided to wait and see if the tree becomes a hazard before it is replaced.
- Other Maple trees on Fair Street are struggling. Mr. Plouffe may want to replace them with Pear trees.
- The Board discussed tree replacement behind the Tagtow property, and expressed a preference for a Crabapple tree.
- Split Rail Fence re-planted posts with concrete along a Piney Creek social trail as the fence posts were previous removed on multiple occasions.
- The smoking tree has not been a problem this year.
- Flowers will be planted soon.
- Mr. Plouffe will do a walk through to identify any needed replacement, and wants to coordinate with Spectrum on their landscaping plan.

Upon a motion duly made by Director Fish, seconded by Director Krames, the Board approved a Crabapple trees for replacement behind the Tagtow property.

Items from  
The Board

The Board confirmed a quorum for the September 15, 2014 Regular Board Meeting.

The Board discussed scheduling a joint meeting with the HOA to discuss ownership and maintenance of facilities. The HOA is working on entering the community's facilities into a Geographic Information System, and this will be used for this review.

The Board questioned who owns the berm on the west side of the neighborhood? It was noted that Village Homes built the berm and the HOA owns it. They expressed concern about the Wynkoop property drainage impacting the berm. Village Homes is meeting with the HOA on May 28th for consideration of inclusion into the HOA.

The Board wants to move forward on the median electrical project, which is being coordinated by Director Hamrick.

It was noted that a white van has been seen in the neighborhood which van is believed to be part of a burglary ring.

Adjournment Having no additional items to discuss, upon a motion duly made by Director Lagrave, seconded by Director Fish, the meeting was adjourned at 10:10 a.m.

Respectfully submitted,

  
Secretary for the Meeting