

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE LIVERPOOL METROPOLITAN DISTRICT HELD MARCH 16, 2015

A regular meeting of the Board of Directors of the Liverpool Metropolitan District ("District" or "Board") was convened on Monday, the 16th day of March, 2015, at 3:00 p.m., at CliftonLarsonAllen, LLP, 8390 E. Crescent Parkway, suite 500, Greenwood Village, Colorado.

Attendance Directors In Attendance Were:

Dean Lagrave
Michael F. Hamrick
Paul Krames

Also In Attendance Were:

Chuck Reid; CliftonLarsonAllen LLP
Eric Plouffe; JBK
Scott Wiggs; Arapahoe County
Jeff Dankenbring; Felsburg Holt & Ullevig
Chris Ricketts; Weststar Management (Greenfield Master Owner Association)
Lisa Lauver; StanTec Consulting
Richard Borchardt; Urban Drainage Flood Control District (UDFCD)
Molly Trujillo; Southeast Metro Storm Water Authority (SEMSWA)
Peyton Dailey; Girl Scouts of Colorado
Pam Dailey; Girl Scouts of Colorado

1. Call to Order

Director Lagrave called the meeting to order at 3:00 p.m.

2. Declaration of Quorum/Disclosure of Conflicts of Interest/Director Qualifications

A quorum was declared and all Directors are qualified. All Directors are homeowners so no conflicts of interest need to be filed with the State, although they are disclosed in a meeting if applicable. The absence of Directors Fish and Rowe-Krumdick were noted and excused.

3. Review and Approve Agenda

The board approved the Agenda as presented.

4. Public Comment

A. **Piney Creek Stream Reclamation:** Mr. Borchardt and Ms. Trujillo presented information on this project, which runs from Liverpool to Tower Road. The total project cost is estimated to be approximately \$10,500,000 with approximately 50% committed so far from UDFCD, SEMSWA, and the Cherry Creek Basin Water Quality Authority. The project will stabilize the stream, which is degrading due to channelized storm flows and sediment movement. Because the project is not fully funded, sections that will have the “biggest bang” for stabilizing the stream will be done first.

Additionally, Mr. Borchardt pointed out planned improvements for the social trail used to access Grandview High School from the informal (social) and formal (concrete) trail systems in Piney Creek.

UDFCD is requesting the following from Liverpool:

1. An easement given to SEMSWA for this work and project (the easement’s details are still being developed and will be brought to the Board when ready); and
2. A letter of support to Arapahoe County Open Space for possible grant application.

Other high points noted during the presentation included:

- During construction, there will be a lot of big construction vehicles in the Piney Creek Open Space, and the final project will have some changes in the vegetation and stream frontage. UDFCD is looking to the District for input on vegetation.
- UDFCD/SEMSWA will maintain the improvements after construction.
- The final drop structure design – TBD.
- With regard to the trails, UDFCD will want input on the type of trail finishing used i.e. crusher-fines for more formal trails.
- UDFCD/SEMSWA and CH2MHill are available for other presentations and will handle issues that arise during construction.
- The Open Space Grant, if approved, will not complete the funding gap. As such, the total project will spread over multiple years.

Ms. Lauer introduced herself as the District’s Engineer. Mr. Reid noted he serves as the Liverpool Metropolitan District Manager and the CCBWQA manager.

The work is most likely to be done within the Liverpool Metropolitan District in both 2015 and 2016, with the possibility of work in 2017 and 2018.

B. **Arapahoe Road Widening Project:** Mr. Dankenbring and Mr. Wiggs introduced the project which will improve Arapahoe Road from Liverpool to Waco and focus on how construction will impact and affect the Liverpool Metropolitan District.

The Arapahoe Road funding is limited, so full improvements are not being constructed at this time. A complete plan is expected within 15 years.

High Points:

- The bridge over Antelope Creek (just to the west of the Liverpool Metropolitan District) results in a “pinch point” for the road’s design.
- The right turn into Greenfield Estates (Himalaya Way), from westbound Arapahoe Road will be a designated turn-lane.
- The traffic signal serving Greenfield Estates will change to a “mast arm”.
- Improvements will include grass swale medians that will eventually be planted with additional landscape materials.
- Sections of Arapahoe Road that are in the City of Centennial will be four lanes, while County sections will be six lanes.
- The traffic signal serving Grandview High School will remain and will synchronize with the traffic signals at Liverpool Street and at Himalaya Way.

Impact to Liverpool Metropolitan District/Greenfield:

- Construction will impact irrigated landscape on the south side of Greenfield Estates. The Arapahoe Road project contractor will be directed to work with JBK to address this impact.
- The Board felt that the Arapahoe Road sidewalk, approaching Himalaya Way from the east, would work better if relocated and requested that the existing sidewalk be removed, and replaced at the new alignment.
- The Board requested that the Arapahoe Road sidewalk be extended west from Himalaya Way.

The project is expected to begin in May 2015 and will take approximately one year.

- C. **Girl Scout Composting Project:** Ms. Peyton Dailey explained that she represents the Girl Scouts of Colorado, and introduced the Dog Waste Composting Project she installed as a pilot program near the junction of the Piney Creek Open Space concrete trail and the sidewalk adjacent to Liverpool Street. Ms. Dailey reported that she believes the pilot project has been successful.

Ms. Dailey recommended and requested funding for additional dog compost locations. The costs would be \$50.00 per unit, \$50.00 per sign, enzyme expenses of \$25.00 per location for a three year enzyme supply, plus labor. On-going maintenance would include weekly water and enzyme addition, fall clean out, and spring start up. Ms. Dailey suggested that these services could be added to the landscape contract and that weekly watering could be automated. Lastly, Ms. Dailey recommended that the District use a bio-degradable bag (in its “doggie stations”) that will work better in the composting system.

The Board thanked Ms. Dailey for the project. The Board discussion shifted to bio-degradable bags. They requested a process of steps for the project system and additional information on bio-degradable bags.

Mr. Plouffe asked for more information and will consider implementing, although he has concerns about JBK crews feeling like they are in the “dog poop clean up business.”

Additional information was provided by Ms. Pam Dailey, the Girl Scout Advisor for this project.

5. Legal There were no legal matters.

6. Landscape Items

A. Update

Mr. Plouffe stated that spring start-up is in progress, and that the November 2014 "freezes" may create problems. JBK is recommended serious tree pruning and not using typical fertilizer until more is known about the extent of damage from the freeze.

B. Work Order to Treat Maple Trees along Jericho - \$3,000

Following discussion, the Board approved this work order and authorized the manager to execute the work order.

C. Work Order for Dead Tree Replacement - \$12,540

Following discussion, the Board approved this work order and authorized the manager to execute the work order.

The Board further authorized the manager to approve work orders if the work had been previously approved in the annual budget.

D. Other

Discussion ensued regarding the replacement of the dog station trash can lids. Upon a motion duly made by Director Hamrick, seconded by Director Krames, and upon vote unanimously carried, the Board approved new trash can lids for the dog stations.

Mr. Plouffe handed out a map of trees and species, and JBK's plans for how to treat the iron chlorosis and multi-species replacement plan as a "pilot" project. The pilot project will be done on Fair Avenue, from Liverpool Street to approximately the Clubhouse.

7. Financial & Administrative Items

A. Minutes of the November 10, 2014 Special Meeting

After review, upon a motion duly made by Director Hamrick, seconded by Director Krames, and upon vote unanimously carried, the Board approved the Minutes of the November 10, 2014 Special Meeting.

B. Draft December 31, 2014 Financial Statements, Current Cash Position, and Property Tax Schedule

After review, and upon a motion duly made by Director Hamrick, seconded by Director Krames, and upon vote unanimously carried, the Board accepted the draft December 31, 2014 Financial Statements, Current Cash Position, and Property Tax Schedule.

C. Review, Ratify, and Consider Approval of Claims

After review, upon a motion duly made by Director Hamrick, seconded by Director Krames, and upon vote unanimously carried, the Board ratified prior claims represented by check numbers 1524 through 1540 totaling \$22,443.32, approved current claims represented by check numbers 1541 through 1545 (voiding 1541 and 1543) totaling \$277.05 and check numbers 1546 through 1551 totaling \$25,761.79.

D. Other – There were no other financial items.

8. Items from Manager

A. Piney Creek Open Space & Trail Signage

The Board discussed the trail signage, noting that a quote came from Director Fish, who was not present and did not participate in the discussion. The Board held a decision on the signs until a quote for sign posts and installation was received from JBK.

B. 2014 Water Quality Results – Greenfield Subdivision Pond

The report was enclosed in the packet. No additional discussion was needed.

C. Dumpster Day Dates

The Board tentatively set June 13, 2015 for the Dumpster Day event.

D. Piney Creek Pedestrian Bridge Maintenance Update

Mr. Reid noted that the Bridge Inspection Report done by StanTec in the fall of 2014 included some recommended preventive maintenance. After discussion, upon a motion duly made by Director Hamrick, seconded by Director Krames, and upon vote unanimously carried, the Board approved using a company with specific experience maintaining bridges to perform the recommended maintenance.

E. Service Plan Discussion

During the Piney Creek stream reclamation project planning, the District contacted Arapahoe County Open Space regarding possible grants. As the Liverpool Metropolitan

District does not have park and recreation powers in its service plan, Arapahoe County Open Space is not willing to partner with the District, so other options are being explored.

Mr. Reid noted that the District is partially in Centennial and partially in unincorporated Arapahoe County, and that this complicates any service plan amendment that could result in park and recreation powers.

F. Other – There were no other Manager items.

9. Items from Board Members

A. Other – There were no board member items.

10. Other Business

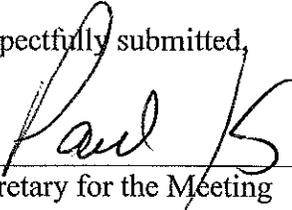
A. Confirm Quorum for Next Meeting

A quorum was confirmed.

11. Adjournment

The Board adjourned the meeting at 5:23 p.m.

Respectfully submitted,


Secretary for the Meeting