

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE LIVERPOOL METROPOLITAN DISTRICT HELD NOVEMBER 11, 2019

A special meeting of the Board of Directors of the Liverpool Metropolitan District ("District" or "Board") was convened on Monday, the 11th day of November, 2019, at 3:00 p.m., at the Greenfield Clubhouse, 20601 E. Fair Avenue, Centennial, Colorado.

Attendance Directors In Attendance Were:

Margie Fish
Michael F. Hamrick
Paul Krames
Charlotte Lagrave

Also In Attendance Were:

Kim Herman; CliftonLarsonAllen LLP

1. Call to Order

Director Fish called the meeting to order at 3:00 p.m.

2. Declaration of Quorum/Disclosure of Conflicts of Interest/Director Qualifications

A quorum was declared and all Directors are qualified. All Directors are homeowners so no conflicts of interest need to be filed with the State, although they are disclosed in a meeting if applicable. The Board excused Director Rowe's absence.

3. Review and Approve Agenda

The Board reviewed the agenda. Upon a motion duly made by Director Lagrave, seconded by Director Hamrick, and upon a vote, unanimously carried, the Board approved the agenda as presented.

4. Public Comment

There were no public comments.

5. Legal

A. Other

None.

6. Finance Updates

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A. September 30, 2019 Financial Statements

Upon a motion duly made by Director Hamrick, seconded by Director Fish, and upon a vote, unanimously carried, the Board approve the September 30, 2019 Financial Statements.

B. Review, Ratify and Consider Approval of Claims

After review, upon a motion duly made by Director Fish, seconded by Director Krames, and upon a vote, unanimously carried, the Board approved prior claims in the amount of \$87,812.88.

C. Other

None.

7. Administrative Items

A. Review and Approve Minutes of the September 9, 2019 Special Meeting / Landscape Walk

Upon a motion duly made by Director fish, seconded by Director Lagrave, and upon a vote, unanimously carried, the Board approved the Minutes of the September 9, 2019 Special Meeting / Landscape Walk.

8. Landscape Update

A. Status of Arapahoe Road Phase 1 work

Ms. Herman provided an update, noting that the tree behind Director Hamrick's residence is covered under warranty and would be replaced at no cost to the District.

B. Landscaping Report from JBK

Ms. Herman reported that JBK has completed fall leaf cleanup and winterized the irrigation system.

C. Landscape Repairs from Accident

Mr. Herman reviewed the repairs made to the landscaping, noting a police report had not been found.

D. Landscape and Irrigation Estimate for Tract 'E' and Rose Garden Area

Upon a motion duly made by Director Fish, seconded by Director Lagrave, and upon a vote, unanimously carried, the Board approved the landscape and irrigation estimate for

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Tract 'E' and the Rose Garden area. The Board discussed looking at a different bench option to match the others, to be installed last.

E. Other

Ms. Herman discussed the options for the annuals, to cost approximately \$5,700. Upon a motion duly made by Director Fish, seconded by Director Hamrick, and upon a vote, unanimously carried, the Board approved the cost of annuals of approximately \$5,700.

9. Conduct Public Hearing to Amend 2019 Budget and to Approve the 2020 Budget

A. Resolution 2019-11-01, Amending 2019 Budget

Not needed.

B. Resolution 2019-11-02, Adopting the 2020 Budget, To Set Mill Levies, and To Appropriate Sums

Upon a motion duly made by Director Hamrick, seconded by Director Fish, and upon a vote, unanimously carried, the Board opened the Public Hearing to adopt the 2020 Budget at 3:46 p.m. There were no public comments.

Upon a motion duly made by Director Fish, seconded by Director Row, and upon a vote, unanimously carried, the Board closed the Public Hearing to adopt the 2020 Budget at 3:47 p.m.

Ms. Herman reviewed the 2020 budget with the Board. After review, upon a motion duly made by Director Krames, seconded by Director Lagrave, and upon a vote, unanimously carried, the Board approved the 2020 budget and adopted Resolution No. 2019-11-02, Adopting the 2020 Budget, to Set Mill Levies, and To Appropriate Sums.

10. Items from Manager

A. 2020 Contractors

1. Landscape Maintenance with JBK

Ms. Herman discusses the landscape maintenance contract for 2020 with JBK, noting that this would include a budget of \$51,600. Upon a motion duly made by Director Fish, seconded by Director Lagrave, and upon a vote, unanimously carried, the Board approved the landscape maintenance contract for 2020 with JBK.

2. Pond Maintenance, Eco Resources Solutions

Upon a motion duly made by Director Fish, seconded by Director Krames, and upon a vote, unanimously carried, the Board acknowledged continuing pond maintenance

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with Eco Resources Solutions.

3. Legal, Collins, Cockrel & Cole

Upon a motion duly made by Director Fish, seconded by Director Krames, and upon a vote, unanimously carried, the Board acknowledged continuing legal services with Collins, Cockrel & Cole.

4. Engineer, Stantec

Upon a motion duly made by Director Fish, seconded by Director Krames, and upon a vote, unanimously carried, the Board acknowledge continuing engineering services with Stantec.

5. Management, CliftonLarsonAllen

Upon a motion duly made by Director Fish, seconded by Director Krames, and upon a vote, unanimously carried, the Board acknowledged continuing management services with CliftonLarsonAllen.

B. 2020 Engagement Letters

1. Auditor, Logan & Associates

Upon a motion duly made by Director Fish, seconded by Director Lagrave, and upon a vote, unanimously carried, the Board approved the 2019 audit engagement letter from Logan & Associates.

C. Resolution 2019-11-03 Establishing 2020 Regular Meeting Dates, Time and Location And Authorizing Online Notice of Public Meetings

Upon a motion duly made by Director Hamrick, seconded by Director Lagrave, and upon a vote, unanimously carried, the Board approved Resolution 2019-11-03 Establishing 2020 Regular Meeting Dates, Time and Location And Authorizing Online Notice of Public Meetings.

D. Resolution 2019-11-04 Calling for the 2020 Regular District Election and Appointing a Designated Election Official

Upon a motion duly made by Director Hamrick, seconded by Director Fish, and upon a vote, unanimously carried, the Board approved Resolution 2019-11-04 Calling for the 2020 Regular District Election and Appointing a Designated Election Official.

E. Greenfield HOA Update

Ms. Herman provided an update regarding Greenfield HOA, noting that the holiday lights

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are up.

F. Other

Ms. Herman discussed the options for the street signs. Upon a motion duly made by Director Rowe, seconded by Director Lagrave, and upon a vote, the Board approved the street signs. Director Fish abstained.

11. Board Member Items

A. Confirm Quorum for Next Meeting on March 9, 2020 at 3:00 p.m. at the Greenfield Clubhouse

A quorum was confirmed.

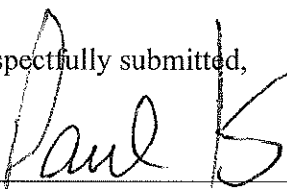
B. Other

None.

12. Adjourn

There being no further matters, upon a motion duly made by Director Fish, seconded by Director Lagrave, and upon vote unanimously carried, the Board adjourned the meeting at 4:31 p.m.

Respectfully submitted,



Paul K.

Secretary for the Meeting