

## RECORD OF PROCEEDINGS

### MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE LIVERPOOL METROPOLITAN DISTRICT HELD MAY 21, 2018

A special meeting of the Board of Directors of the Liverpool Metropolitan District ("District" or "Board") was convened on Monday, the 21<sup>st</sup> day of May, 2018, at 3:00 p.m., at the Greenfield Clubhouse, 20601 E. Fair Avenue, Centennial, Colorado.

Attendance     Directors In Attendance Were:  
Margie Fish  
Michael F. Hamrick  
Paul Krames  
Charlotte Lagrave  
Steve Rowe-Krumdick (arrived late)

Also In Attendance Were:  
Kim Herman and Kathy Suazo; CliftonLarsonAllen LLP  
Elizabeth Wood; JBK  
Bill Cato; 5929 S. Jebel Way

1. Call to Order

Director Fish called the meeting to order at 3:06 p.m.

2. Declaration of Quorum/Disclosure of Conflicts of Interest/Director Qualifications

A quorum was declared and all Directors are qualified. All Directors are homeowners so no conflicts of interest need to be filed with the State, although they are disclosed in a meeting if applicable.

3. Administer Oaths of Office and Election of Officers

Ms. Suazo administered the Oaths of Office to Margie Fish, Michael Hamrick, Paul Krames, Charlotte Lagrave and Steve Rowe-Krumdick. Upon a motion duly made by Director Fish, seconded by Director Krames, and upon vote unanimously carried, the Board elected to keep the current slate of officers.

4. Public Comment

Mr. Cato introduced himself to the Board and thanked them for the speediness of completion of the pond project.

5. Review and Approve Agenda

Upon a motion duly made by Director Hamrick, seconded by Director Fish, and upon vote unanimously carried, the Board approved the Agenda as presented.

6. Legal

None.

7. Finance & Administrative Items

A. Review and Accept March 31, 2018 Financial Statements

Ms. Herman distributed the March 31, 2018 Financial Statements. After review and discussion, upon a motion duly made by Director Hamrick, seconded by Director Lagrave, and upon vote unanimously carried, the Board accepted the March 31, 2018 Financial Statements.

B. Review, Ratify and Consider Approval of Claims

After review, upon a motion duly made by Director Hamrick, seconded by Director Fish, and upon vote unanimously carried, the Board ratified approval of prior claims totaling \$57,264.17 and approved current claims in the amount of \$30,092.11.

C. Review and Consider Approval of 2017 Draft Audit

Ms. Herman reviewed the 2017 Draft Audit with the Board. Director Hamrick requested so see the budget with the audit in the future. After discussion, upon a motion duly made by Director Hamrick, seconded by Director Lagrave, and upon vote unanimously carried, the Board approved the 2017 Draft Audit as presented.

8. Administrative Items

A. Review and Approve Minute of the March 12, 2018 Special Meeting

After review, upon a motion duly made by Director Hamrick, seconded by Director Fish, and upon vote unanimously carried, the Board approved the March 12, 2018 Special Meeting minutes.

9. Landscape Update

Ms. Wood reported that the flowers have been planted and the edging and mulch have been done. The native mowing along the fence line will be done soon.

A. Review and Consider Proposal for Design Work of the Arapahoe Road Streetscape and 2018 Landscaping Services

Ms. Wood reviewed the proposal with the Board. The Board requested a Master Design Plan be created in a not-to-exceed amount of \$5,000. After discussion, upon a motion duly made by Director Hamrick, seconded by Director Fish, and upon vote unanimously carried, the Board approved the Design Work of the Arapahoe Road Streetscape not to exceed \$5,000 and the Proposal for 2018 Landscaping Services.

1. Work Order for Arapahoe Road Dead Sod Replacement - \$4,800

The Board decided to put a hold for the redesign of Arapahoe Road landscaping.

2. Work Order for Maple Microburst off of S. Jericho Street, Removal of Stump and Tree Replacement - \$1,695

Upon a motion duly made by Director Fish, seconded by Director Hamrick, and upon vote unanimously carried, the Board approved the work order for Maple microburst off of S. Jericho Street, removal of stump and tree replacement in the amount of \$1,695.

10. Items from Manager

A. Pond Dredging Project

1. Discuss Status of Sediment Removal

Director Rowe-Krumdick updated the Board on the project.

2. Discuss Outstanding Items for Project Close-Out

This item was tabled to the Wednesday meeting for additional information from L&M and Stantec.

B. 2018 Dumpster Day

Ms. Herman updated the Board, noting the event would be held on June 16, 2018 from 8am to 11am.

C. Greenfield HOA Update

Ms. Herman updated the Board, noting the HOA will have their annual garage sale the weekend of June 9<sup>th</sup> and their Annual meeting will be in August. She stated the HOA will be renovating the clubhouse in the fall.

D. Village/Williams Lyons homes Update

Ms. Herman reported working with Mr. Rob Johnson to finalize the landscaping within the tracts that will be turned over to the District.

E. Estates Update

1. Review and Consider Approval of Stantec 2018 Pedestrian Bridge Inspection Report

There was discussion regarding bridge repairs. The Board requested Ms. Herman to provide a quote. The Board approved the inspection report.

F. Other – None

11. Board Member Items

- A. Confirm Quorum for Next Meeting on September 10, 2018 at 8:00 a.m. at the Greenfield Clubhouse

A quorum was confirmed for the next scheduled Board meeting on September 10, 2018 at 8:00 a.m.

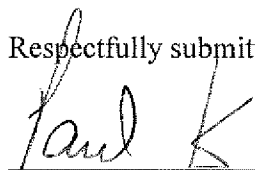
- B. Other

None.

12. Adjourn

There being no further matters, upon a motion duly made by Director Fish, seconded by Director Hamrick, and upon vote unanimously carried, the Board adjourned the meeting at 4:56 p.m.

Respectfully submitted,



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Secretary for the Meeting