

## RECORD OF PROCEEDINGS

### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE LIVERPOOL METROPOLITAN DISTRICT HELD SEPTEMBER 12, 2016

A regular meeting of the Board of Directors of the Liverpool Metropolitan District ("District" or "Board") was convened on Monday, the 12th day of September, 2016, at 8:00 a.m., at the Greenfield Clubhouse, 20601 E. Fair Avenue, Centennial, Colorado.

Attendance     Directors In Attendance Were:

Margie Fish  
Michael F. Hamrick  
Paul Krames  
Charlotte Lagrave  
Steve Rowe-Krumdick

Also In Attendance Were:

Kim Herman; CliftonLarsonAllen LLP  
Eric Plouffe; JBK  
Lisa Lauver, PE, CFM; Stantec Consulting Services, Inc.

1. Call to Order

Director Fish called the meeting to order at 8:01 a.m.

2. Declaration of Quorum/Disclosure of Conflicts of Interest/Director Qualifications

A quorum was declared and all Directors are qualified. All Directors are homeowners so no conflicts of interest need to be filed with the State, although they are disclosed in a meeting if applicable.

3. Election of Officers

Upon a motion duly made by Director Hamrick, seconded by Director Fish, and upon vote unanimously carried, the Board elected the following officers:

Margie Fish – President  
Michael Hamrick – Treasurer  
Paul Krames – Secretary  
Steve Rowe-Krumdick – Asst. Secretary/Treasurer  
Charlotte Lagrave – Asst. Secretary/Treasurer

4. Review and Approve Agenda

Upon a motion duly made by Director Hamrick, seconded by Director Rowe-Krumdick, and upon vote unanimously carried, the Board approved the Agenda as presented.

5. Discuss Greenfield Pond B Clean Out – Lisa Lauver

Ms. Lauver reviewed this with the Board. Upon a motion duly made by Director Hamrick, seconded by Director Krames, and upon vote unanimously carried, the Board approved soil testing in the amount of \$20,000 and directed staff to start the formal bidding process.

6. Public Comment

None.

7. Legal

None.

8. Finance Updates

A. June 30, 2016 Financial Statements

After review, upon a motion duly made by Director Hamrick, seconded by Director Lagrave, and upon vote unanimously carried, the Board approved the June 30, 2016 Financial Statements.

B. Set Date for 2017 Budget Public Hearing

Upon a motion duly made by Director Hamrick, seconded by Director Krames, and upon vote unanimously carried, the Board set the 2017 budget public hearing for November 7, 2016 at 3:00 p.m. at the Greenfield Clubhouse.

C. Review, Ratify and Consider Approval of Claims

After review, upon a motion duly made by Director Hamrick, seconded by Director Fish, and upon vote unanimously carried, the Board ratified approval of claims represented by check numbers 1628 through 1647 in the amount of \$59,396.97, approved directors fees represented by check numbers 1648 through 1652 in the amount of \$461.75 and approved current claims represented by check numbers 1653 through 1660 in the amount of \$36,778.24.

D. Discussion of Potential Bond Refunding – Special Meeting?

The Board discussed the potential bond refunding and determined to hold a special meeting for a date in the future in the morning or late afternoon.

9. Administrative Items

A. Review and Approve Minutes of the May 9, 2016 Regular Meeting

After review, upon a motion duly made by Director Hamrick, seconded by Director Fish, and upon vote unanimously carried, the Board approved the minutes of the May 9, 2016 regular meeting as presented.

B. Piney Creek Open Space

1. Consider Approval of Piney Creek Open Space Easement Addendum

After review, upon a motion duly made by Director Hamrick, seconded by Director Krames, and upon vote unanimously carried, the Board approved the Easement Addendum subject to final legal review.

2. Updates – None

C. Lighting Improvements

Director Hamrick presented a proposal for adding high voltage or low voltage electricity to the medians at the entrances to the District. The Board tabled further discussion on this item until JBK could submit a proposal for the trenches for the lighting.

D. Arapahoe Road Widening Project

1. Updates – tabled
2. Sidewalk Improvements - tabled

E. Other – None

10. Landscape Items

A. Fall Walk Through

The Board determined a fall walk was not necessary but requested Ms. Herman and Ms. Wood evaluate the District and notify the Board of any immediate needs.

B. Other

Mr. Plouffe reviewed the landscaping report, as well as a proposal to remove and replace trees throughout the District. Mr. Plouffe stated the total cost to remove and replace all dead trees in the District is \$8430. He noted the District has \$4,245 remaining in the funds budgeted for tree replacements.

Upon a motion duly made by Director Fish, seconded by Director Lagrave, and upon vote unanimously carried, the Board approved removing and replacing trees in the District at a cost not to exceed \$4,245.

11. Board Member Items

A. Confirm Quorum for Next Meeting

A quorum was confirmed for the next scheduled Board meeting on November 7, 2016 at 3:00 p.m.

B. Other

There was discussion regarding the signs on the path. It was decided to add four additional signs in the spring of 2017.

Director Fish noted that she does not require a mailed packet in the future.

12. Adjourn

There being no further matters, upon a motion duly made by Director Fish, seconded by Director Lagrave, and upon vote unanimously carried, the Board adjourned the meeting at 9:48 a.m.

Respectfully submitted,

  
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Secretary for the Meeting