

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE LIVERPOOL METROPOLITAN DISTRICT HELD SEPTEMBER 9, 2019

A special meeting of the Board of Directors of the Liverpool Metropolitan District ("District" or "Board") was convened on Monday, the 9th day of September, 2019, at 3:00 p.m., at the Greenfield Clubhouse, 20601 E. Fair Avenue, Centennial, Colorado.

Attendance Directors In Attendance Were:

Margie Fish
Paul Krames
Charlotte Lagrave
Steve Rowe

Also In Attendance Were:

Kim Herman; CliftonLarsonAllen LLP
Michael Ziegler; 6126 S. Jericho Court

1. Call to Order

Director Fish called the meeting to order at 3:00 p.m.

2. Declaration of Quorum/Disclosure of Conflicts of Interest/Director Qualifications

A quorum was declared and all Directors are qualified. All Directors are homeowners so no conflicts of interest need to be filed with the State, although they are disclosed in a meeting if applicable. The Board excused Director Hamrick's absence.

3. Review and Approve Agenda

The Board reviewed the agenda. Upon a motion duly made by Director Krames, seconded by Director Fish, and upon a vote, unanimously carried, the Board approved the agenda as presented.

4. Public Comment

There were no public comments.

5. Legal

A. Ratify Approval of Easement Deed between S-K Smoky Hill Owner, LLC and East Cherry Creek Valley Water and Sanitation District

Upon a motion duly made by Director Fish, seconded by Director Lagrave, and upon a vote, unanimously carried, the Board ratified the Easement Deed between S-K Smoky

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Hill Owner, LLC and East Cherry Creek Valley Water and Sanitation District.

- B. Review and Approve Construction Easement with SEMSWA along Piney Creek near Bridge for additional drainage work

Upon a motion duly made by Director Fish, seconded by Director Lagrave, and upon a vote, unanimously carried, the Board approved the Construction Easement with SEMSWA along Piney Creek near Bridge for additional drainage work.

- C. Other

None.

6. Finance Updates

- A. June 30, 2019 Financial Statements

Upon a motion duly made by Director Krames, seconded by Director Lagrave, and upon a vote, unanimously carried, the Board approve the June 30, 2019 Financial Statements.

- B. Review, Ratify and Consider Approval of Claims

After review, upon a motion duly made by Director Krames, seconded by Director Fish, and upon a vote, unanimously carried, the Board approved prior claims in the amounts of \$61,292.28, \$46,697.10 and \$101,626.27.

- C. Review 2018 Final Audit

The Board reviewed the 2018 final audit. Upon a motion duly made by Director Fish, seconded by Director Lagrave, and upon a vote, unanimously carried, the Board approved the 2018 final audit.

- D. Discuss Bill.com Pricing

The Board discussed pricing for Bill.com. Upon a motion duly made by Director Fish, seconded by Director Rowe, and upon a vote, unanimously carried, the Board approved the use of Bill.com with Directors Hamrick or Lagrave approving, and all Directors to have access.

7. Administrative Items

- A. Review and Approve Minutes of the May 13, 2019 Regular Meeting and June 10, 2019 Special Meeting

Upon a motion duly made by Director Rowe, seconded by Director Fish, and upon a vote, unanimously carried, the Board approved the Minutes of the May 13, 2019 Regular

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Meeting and June 10, 2019 Special Meeting.

8. Landscape Update

A. Quarterly Landscaping Report

Ms. Herman introduced Mr. Reg Craig as the new account representative from JBK for District Landscaping. The Board discussed creating an irrigation map to ensure the Board understands the current layout and age of the irrigation system. The Board also reviewed draft plans for renovating Tract E in Filing 10 and the rose garden off of Fair Avenue.

B. Status of Arapahoe Road Landscaping Project – Phase 1 and 2

Ms. Herman noted that Arapahoe Road Landscaping Project has been completed. The Board noted they were pleased with the results.

C. Review and Consider Approval of Modified Tract E Proposal

The Board requested revisions to the Modified Tract E Proposal with a maximum of \$50,000 and noted that they would like to receive revisions within one week.

D. Other

None.

9. Items from Manager

A. Pond Sediment Project Update

1. Discuss Additional work to repair waterfall – Ms. Lisa Laver in attendance to discuss

Ms. Laver reviewed the status of the project. Upon a motion duly made by Director Krames, seconded by Director Fish, and upon a vote, unanimously carried, the Board approved the work for Project 1 not to exceed \$40,000. Upon a motion duly made by Director Fish, seconded by Director Lagrave, and upon a vote, unanimously carried, the Board approved the work for Project 2 not to exceed \$26,900.

B. Greenfield HOA Update

Mr. Ziegler provided an update with regard to Greenfield HOA.

C. Williams Lyons Homes Update – Review and Consider Acceptance of Tracts

Upon a motion duly made by Director Krames, seconded by Director Rowe, and upon a vote, unanimously carried, the Board approved acceptance of the tracts from Williams Lyons Homes.

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D. Other

Ms. Herman discussed the use of a WordPress site for the District. Upon a motion duly made by Director Rowe, seconded by Director Fish, and upon a vote, unanimously carried, the Board approved the use of a WordPress site.

10. Board Member Items

- A. Confirm Quorum for Next Meeting/ Budget Hearing on November 11, 2019 at 3:00 p.m. at the Greenfield Clubhouse.

The Board confirmed a quorum for the next meeting and budget hearing.

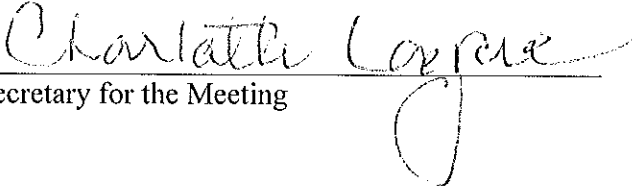
B. Other

None.

12. Adjourn

There being no further matters, upon a motion duly made by Director Fish, seconded by Director Krames, and upon vote unanimously carried, the Board adjourned the meeting at 4:53 p.m.

Respectfully submitted,


Secretary for the Meeting