

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE LIVERPOOL METROPOLITAN DISTRICT HELD SEPTEMBER 21, 2020

A special meeting of the Board of Directors of the Liverpool Metropolitan District ("District" or "Board") was convened on Monday, the 21st day of September, 2020, at 3:00 p.m. via video conference at the below link:

https://teams.microsoft.com/l/meetupjoin/19%3ameeting_MmMyZGY5MzctMGRkMC00NTg0LWlxNTItNWRhYzhjZTY1ZmF1%40thead.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22652a8f16-833b-47cd-ba39-c242a0d4db52%22%7d

Attendance Directors In Attendance Were:

Margie Fish
Michael F. Hamrick
Paul Krames
Charlotte Lagrave
Paul Tauriello

Also In Attendance Were:

Kim Herman and Cassandra Bennett; CliftonLarsonAllen LLP
Reg Craigo; JBK

1. Call to Order

Margie Fish called the meeting to order at 3:00 p.m.

2. Declaration of Quorum/Disclosure of Conflicts of Interest/Director Qualifications

A quorum was declared and all Directors are qualified.

3. Administrative Items

A. Approve Agenda

The Board reviewed the agenda. Upon a motion duly made by Director Hamrick, seconded by Director Fish, and upon a vote, unanimously carried, the Board approved the agenda as presented.

B. Review and Approve Minutes of the May 11, 2020 Regular Meeting

Upon a motion duly made by Director Hamrick, seconded by Director Fish, and upon a vote, unanimously carried, the Board approved the May 11, 2020 minutes as presented.

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C. Other

4. Public Comments

There were no public comments.

5. Legal

A. Other

None.

6. Finance Updates

A. June 30, 2020 Financial Statements

Upon a motion duly made by Director Hamrick, seconded by Director Krames, and upon a vote, unanimously carried, the Board approved the June 30, 2020 financial statements.

B. Review, Ratify and Consider Approval of Claims

After review, upon a motion duly made by Director Fish, seconded by Director Tauriello, and upon a vote, unanimously carried, the Board ratify claims in the amount of \$210,267.25.

C. Other

None.

7. Landscape Update

A. Landscaping Maintenance Report

- i. Review and Consider Approval of Removal and Replacement of Dead Trees and Plants throughout District - \$40,716.49

Mr. Craigo noted a revision to the cost for the removal and replacement of dead trees and plants throughout the District in the amount of \$38,484.40. Upon a motion duly made by Director Fish, seconded by Director Tauriello, and upon a vote, unanimously carried, the Board approved the removal and replacement of dead trees and plants throughout the District in the revised amount of \$38,484.40.

- ii. Review and Consider Approval of Removal and Replacement of Edging - \$38,111.78

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Following discussion, the Board tabled the removal and replacement of edging in the amount of \$38,111.78.

- iii. Review and Consider Approval of Removal and Replacement of Dead Trees and Plants in Filing 9 and 10 - \$15,532.30

Following discussion, the Board tabled the removal and replacement of dead trees and plants in Filing 9 and 10 in the amount of \$15,532.30.

- iv. Review and Consider Maple Tree Fertilization - \$4,564

Upon a motion duly made by Director Fish, seconded by Director Tauriello, and upon a vote, unanimously carried, the Board approved the cost of maple fertilization in the amount of \$4,564.

B. Other

The Board discussed dead plants in the rose and xeriscape garden. Mr. Craigo noted the plants were still under warranty and would be replaced in the spring.

8. Items from Manager

A. Discussion regarding possible rescheduling of 2020 Dumpster Day Date

Ms. Herman provided an update regarding the rescheduling of the 2020 Dumpster Day, noting the event will either need to be modified or not held until 2021. She reported contacting GFL to see if curbside pickup of large items would be an option and would report back once she received a response from GFL.

B. Pond Refurbishment Project Update

- i. Review and Consider Approval of Pump Replacement Proposal

The Board discussed waiting for a second bid and questions about a warranty. Ms. Lauver noted that EcoResources would be providing a survey to provided updated bathymetry results.

- ii. Review and Consider Approval of Dock Replacement Proposal

Director Krames provided an update regarding dock replacement proposals received. He noted that they would need to adhere to the City and ADA compliance. Director Krames indicated that the proposal received from Kona came to the total of \$66,616.50.

Upon a motion duly made by Director Tauriello, seconded by Director Lagrave, and upon a vote, unanimously carried, the Board approved the proposal from Kona in the amount of \$66,616.50.

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iii. Review and Consider Approval for Vegetation Clean up by L&M

Ms. Herman provided an update, stating a proposal should be received by the next meeting to thin out the vegetation around the pond.

C. Greenfield HOA Update

Ms. Herman provided an update on current HOA activities.

D. Other

None.

9. Board Member Items

A. Confirm Quorum for Next Meeting on November 9, 2020 at 3:00 p.m. at the Greenfield Clubhouse

A quorum was confirmed, noting the meeting may be held virtually based on COVID-19 gathering restrictions.

B. Other

None.

10. Adjourn

There being no further matters, upon a motion duly made by Director Krames, seconded by Director Lagrave, and upon vote unanimously carried, the Board adjourned the meeting at 4:58 p.m.

Respectfully submitted,

DocuSigned by:

Paul Krames

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Secretary for the Meeting