

## RECORD OF PROCEEDINGS

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MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
LIVERPOOL METROPOLITAN DISTRICT (THE "DISTRICT")  
HELD  
MARCH 8<sup>th</sup>, 2021

A special meeting of the Board of Directors of the Liverpool Metropolitan District (referred to hereafter as the "Board") was convened on Monday, March 8<sup>th</sup>, 2021, at 3:00 p.m., Due to concerns regarding the spread of the Coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, this District Board meeting was held via Microsoft Teams. The meeting was open to the public.

### ATTENDANCE

Directors In Attendance Were:

Margie Fish, President  
Michael F. Hamrick, Treasurer  
Paul Krames, Secretary  
Charlotte Lagrave, Assistant Secretary  
Paul Tauriello, Assistant Secretary

Also, In Attendance Were:

Jordan Honea, Celeste Terrell, Jason Carroll and Cassandra Bennett;  
CliftonLarsonAllen, LLP  
Brittany Doster; Kona Contractors  
Reg Craigo; JBK

### CALL TO ORDER

Director Fish called the meeting to order at 3:08 p.m.

### ADMINISTRATIVE MATTERS

**Approval of Agenda:** The Board reviewed the Agenda for the meeting. Following discussion, upon motion duly made by Director Krames, seconded by Director Tauriello, and upon vote unanimously carried, the Boards approved the Agenda, as presented.

**Minutes of November 9, 2020 Special Meeting:** The Board reviewed the Minutes of the November 9, 2020 Special Meeting. Following review and discussion, upon motion duly made by Director Hamrick, seconded by Director Tauriello, and upon vote unanimously carried, the Board approved the Minutes, as presented.

**Review and Consider Approval of Resolution Establishing 2021 Meeting Dates:** Following review and discussion, upon motion duly made by Director Hamrick, seconded by Director Tauriello, and upon vote unanimously carried, the Board approved the Resolution Establishing 2021 Meeting Dates.

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**Other:** None.

**PUBLIC COMMENT**

There was no public comment.

**LEGAL MATTERS**

**Review and Consider Approval of Collins Cockrel and Cole Engagement Letter for 2021 Legal Services:** Following review and discussion, upon motion duly made by Director Hamrick, seconded by Director Tauriello, and upon vote unanimously carried, the Board approved the Collins Cockrel and Cole Engagement Letter for 2021 Legal Services.

**Other:** None.

**FINANCIAL MATTERS**

**Review and Consider Approval of December 31, 2020 Financial Statements:** Ms. Bennett reviewed the December 31, 2020 Financial Statements with the Board. The Board asked questions with regard to the irrigation overage from ECCV. Ms. Bennett will check on the overage and will respond to the Board. Following review and discussion, upon motion duly made by Director Hamrick, seconded by Director Fish, and upon vote unanimously carried, the Board the December 31, 2020 Financial Statements.

**Review, Ratify and Consider Approval of Claims:** Ms. Bennett reviewed the Claims with the Board. Following review and discussion, upon motion duly made by Director Hamrick, seconded by Director Tauriello, and upon vote unanimously carried, the Board the Claims.

**Other:** None.

**LANDSCAPE UPDATE**

**Landscaping Maintenance Report:** Mr. Craig provided an update regarding the fall clean up and mulch additions in the tree wells. He noted that spring clean-up would be performed in advance of the next Board meeting. He also stated that work along Liverpool is being performed. SEMSWA had contacted him regarding drainage issues behind the Williams Lyons Homes, especially because of the overgrown cattails and sediment. He stated that the area will need to be cleaned up when dry. The Board asked questions about this clean-up and the responsibility of the District.

**Discuss Landscaping Walk Through:** The Board discussed holding the landscape walk with JBK and the Greenfield HOA on May 14th at 1:00 p.m. Ms. Terrell will vet this date with the Greenfield HOA Board.

**Ratify Approval for JBK Proposal for Dog Waste Station Service for 2021:** Following review and discussion, upon motion duly made by Director Hamrick, seconded by Director Fish, and upon vote unanimously carried, the Board approved the JBK Proposal for Dog Waste Station Service for 2021.

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**Discuss and Consider Approval of Rock and Edging Proposal:** Mr. Craigo reviewed the edging proposal as provided post-packet. Ms. Bennett noted this was budgeted for.

**Other:** Mr. Craigo noted that a backflow was stolen during the brief two-day winter watering performed within the District. The Board reviewed the proposal and asked questions. Following review and discussion, upon motion duly made by Director Hamrick, seconded by Director Fish, and upon vote unanimously carried, the Board approved the proposal for the new backflow protector.

### MANAGERS MATTERS

**Pond Refurbishment Project Update:** Ms. Honea provided an update regarding the replacement of the pump as soon as the pond is thawed, and the dock replacement. Ms. Doster discussed the project and the Board asked clarifying questions.

**Ratify Updated Contractor Work Agreement with Kona Contractors:** The Board discussed the potential need to amend the contract should the need to make the East dock ADA compliant arise. The current amended agreement with Kona was discussed and ratified as such. Following review and discussion, upon motion duly made by Director Krames, seconded by Director Fish, and upon vote unanimously carried, the Board Ratified the updated contractor work agreement with Kona Contractors.

**Greenfield HOA Update:** This item was deferred in lieu of the joint meeting.

### **Discuss 2021 Dumpster Day:**

**Discuss Large Item Pick Up:** Ms. Honea discussed pricing for a large item pick-up vs annual Dumpster Day. The Board vocalized preference for a typical Dumpster Day with additional COVID precautions, to time with Greenfield Garage Sale Day.

**Update on Piney Creek:** Ms. Honea indicated that the sticks and remnants from the SEMSWA project were cleaned up recently.

**Other:** None

### BOARD MEMBER MATTERS

**Confirm Quorum for Next Meeting on May 10, 2021 at 3:00 p.m.:** Director Fish noted that her house is set to close on March 25, 2021 so the March meeting is her last as Board President. A quorum was confirmed for May 10, 2021.

**Other:** None

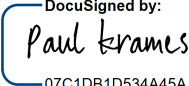
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### ADJOURNMENT

There being no further business to come before the Board at this time, the meeting was adjourned.

Respectfully submitted,

By  07C1DB1D534A45A  
Secretary for the Meeting

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