

## RECORD OF PROCEEDINGS

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MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
LIVERPOOL METROPOLITAN DISTRICT (THE "DISTRICT")  
HELD  
APRIL 13<sup>th</sup>, 2021

A special meeting of the Board of Directors of the Liverpool Metropolitan District (referred to hereafter as the "Board") was convened on Monday, April 13<sup>th</sup>, 2021, at 3:00 p.m., Due to concerns regarding the spread of the Coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, this District Board meeting was held via Microsoft Teams. The meeting was open to the public.

### ATTENDANCE

Directors In Attendance Were:

Michael F. Hamrick, Treasurer  
Paul Krames, Secretary  
Charlotte Lagrave, Assistant Secretary  
Paul Tauriello, Assistant Secretary

Also, In Attendance Were:

Jordan Honea, Celeste Terrell, Joyce Stiles; CliftonLarsonAllen, LLP  
Peter Foust; Potential Board Member  
Heath Shelburn; Greenfield Master Association

### CALL TO ORDER

Director Hamrick called the meeting to order at 3:00 p.m.

### DECLARATION OF QUORUM/ DISCLOSURE OF CONFLICTS OF INTEREST/ DIRECTOR QUALIFICATIONS

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. No additional conflicts were disclosed at the meeting.

### BOARD OF DIRECTORS

**Acknowledge and Accept Director Fish's Resignation:** Upon a motion duly made by Director Hamrick, seconded by Director Krames and, upon vote, unanimously carried, the Board accepted Director Fish's Resignation.

**Discuss Board Vacancy:** Peter Foust introduced himself to the Board and discussed his interest regarding serving on the Board of Directors.

**Address Slate of Officers:** Following discussion, upon motion duly made by Director Hamrick seconded by Director Krames and upon vote unanimously carried, the following slate of officers were appointed for the District:

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President: Michael F. Hamrick  
Vice President: Paul Krames  
Secretary: Paul Tauriello  
Treasurer: Charlotte Lagrave  
Assist Secretary: Vacant

### ADMINISTRATIVE MATTERS

**Approval of Agenda:** The Board reviewed the Agenda for the meeting. Following discussion, upon motion duly made by Director Krames, seconded by Director Lagrave, and upon vote unanimously carried, the Boards approved the Agenda, as amended to add a discussion for Concrete Work and an Executive Session.

**Minutes of March 8, 2021 Special Meeting:** The Board reviewed the Minutes of the March 8, 2021 Special Meeting. Following review and discussion, upon motion duly made by Director Hamrick, seconded by Director Tauriello, and upon vote unanimously carried, the Board approved the Minutes, as presented.

**Other:** None.

### PUBLIC COMMENT

Heath Shelburn discussed a broken trash can within the District, noting that the Greenfield HOA Board had received quotes for approximately \$2,000 each. Discussion also ensued regarding playground equipment.

### LEGAL MATTERS

**Approve License Agreement Between The County Of Arapahoe And Liverpool Metropolitan District:** Following review and discussion, upon motion duly made by Director Tauriello, seconded by Director Lagrave, and upon vote unanimously carried, the Board approved the License Agreement Between The County Of Arapahoe And Liverpool Metropolitan District.

### MANAGERS MATTERS

**Discuss Playground Equipment:** The Board discussed how the lamination on the stairs is separating, the playground has cracked plastic and a cracked climbing wall. There was discussion that wood chips would be safer to install than gravel.

**Pond Refurbishment Project Update:** The Board asked questions regarding the control panel being unsecured. Ms. Honea noted that she will discuss with Stantec to determine the means to add a lock.

**Discuss 2021 Dumpster Day:** The Board discussed the garage sale which will be happening the first weekend in June. The Board also discussed Dumpster Day which will be held on June 12, 2021 in the same location as previous years. The Board discussed the need for COVID-19 Guidelines. Director Hamrick will

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work with CLA to address language regarding COVID-19 precautions for the mailing.

**Concrete Work:** Director Hamrick discussed the need concrete work to repair some of the sidewalks. The Board has received one proposal from Brown Brothers Concrete, including a map. The proposal came in lower than the estimated budget at \$30,000 rather than \$50,000. The Board discussed specific areas such as the trails around community, trip hazards, the pond area before the clubhouse and the area by clubhouse electrical box in which the concrete is particularly bad.

**Other:** None.

BOARD MEMBER  
MATTERS

**Confirm Quorum for Next Meeting on May 10, 2021 at 3:00 p.m.:** A quorum was confirmed for May 10, 2021.

**Other:** None

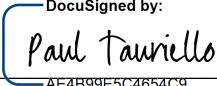
EXECUTIVE  
SESSION  
PURSUANT TO §24-6-  
402(4)(E), C.R.S.,  
DETERMINING  
POSITIONS RELATIVE  
TO MATTERS THAT  
MAY BE SUBJECT O  
NEGOTIATIONS,  
DEVELOPING  
STRATEGY FOR  
NEGOTIATIONS, AND  
INSTRUCTING  
NEGOTIATORS

Upon a motion duly made Director Hamrick, seconded by Director Tauriello, and upon a vote unanimously carried, the Board adjourned into Executive Session at 3:57 p.m. Upon a motion duly made by Director Hamrick, seconded by Director Tauriello, and upon a vote, unanimously carried, the Board adjourned out of Executive Session at 4:39 p.m. No action was taken.

ADJOURNMENT

There being no further business to come before the Board at this time, the meeting was adjourned.

Respectfully submitted,

By  Secretary for the Meeting  
DocuSigned by:  
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Client Number: 011-030460	
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Document Pages: 3	Signatures: 1
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Paul Tauriello  
 paul.tauriello@state.co.us  
 Director, Division of Workers' Compensation  
 Security Level: Email, Account Authentication (None)

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 Viewed: 7/20/2021 5:17:21 PM  
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 Accepted: 7/20/2021 5:17:21 PM  
 ID: ba072976-6f68-4a9e-80a1-264e32aca44b

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	7/20/2021 5:17:21 PM
Signing Complete	Security Checked	7/20/2021 5:19:58 PM
Completed	Security Checked	7/20/2021 5:19:58 PM

Payment Events	Status	Timestamps
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