

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE LIVERPOOL METROPOLITAN DISTRICT HELD MAY 11, 2020

A special meeting of the Board of Directors of the Liverpool Metropolitan District ("District" or "Board") was convened on Monday, the 11th day of May, 2020, at 3:00 p.m via video conference at <https://global.gotomeeting.com/join/116638085>.

Attendance Directors In Attendance Were:

Margie Fish
Michael F. Hamrick
Paul Krames
Charlotte Lagrave
Paul Tauriello

Also In Attendance Were:

Kim Herman; CliftonLarsonAllen LLP
Reg Craig; JBK
Lisa Lauver; Stantec

1. Call to Order

The Board called the meeting to order at 3:06 p.m.

2. Declaration of Quorum/Disclosure of Conflicts of Interest/Director Qualifications

A quorum was declared and all Directors are qualified.

3. Administer Oaths of Office and Election of Officials

Director Fish administered the Oaths of Office for Directors Tauriello and Lagrave. The Board discussed and agreed that the positions shall remain the same with both Directors Tauriello and Lagrave as Assistant Secretary Treasurers.

4. Administrative Items

A. Approve Agenda

The Board reviewed the agenda. Upon a motion duly made by Director Fish, seconded by Director Hamrick, and upon a vote, unanimously carried, the Board approved the agenda as presented.

B. Review and Approve Minutes of the March 9, 2020 Regular Meeting

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Upon a motion duly made by Director Fish, seconded by Director Hamrick, and upon a vote, unanimously carried, the Board approved the March 9, 2020 minutes as presented.

C. Other

5. Public Comment

There were no public comments.

6. Legal

A. Other

None.

7. Finance Updates

A. March 31, 2020 Financial Statements

Upon a motion duly made by Director Hamrick, seconded by Director Fish, and upon a vote, unanimously carried, the Board approved the March 31, 2020 financial statements.

B. Review, Ratify and Consider Approval of Claims

After review, upon a motion duly made by Director Hamrick, seconded by Director Fish, and upon a vote, unanimously carried, the Board ratify claims in the amount of \$21,227.78.

C. Other

None.

8. Landscape Update

A. Landscaping Maintenance Report

Mr. Craig provided an update, noting that the irrigation is on and mowing has started. He also reported that a dog station has been added at the sidewalk connection off of Himalaya Court.

Director Hamrick reported there is an exposed irrigation line by the field and trail, and there are leaks at the open space by the park. Mr. Craig will inspect, repair and recover as necessary.

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B. Discuss Rose Garden and Xeriscape Garden Projects

Mr. Craig reported both projects were completed. Ms. Herman requested the Board inspect both projects and notify her of any concerns.

C. Review and Consider Approval of Edging Project

The Board discussed tabling the edging replacement project with the plan to re-evaluate in late summer or fall.

D. Other

The Board discussed the landscape walk, determining each Board member would walk a section of the Community and report back any concerns.

9. Items from Manager

A. 2020 Dumpster Day Date – Reschedule from June 6, 2020

The Board discussed canceling the June 6th Dumpster Day and potentially reschedule in the fall with a curbside large item pick-up.

B. Pond Sediment Project Update

Ms. Lauver provided an update regarding the pond, noting the pipeline from the well to the waterfall would be 10". She noted that they are currently having difficulty finding a contractor. At this time, the motor is not running, likely due to the pond aeration system. Ms. Lauver reported she would need to confirm the valve will be operational once the pipe is clear.

C. Website Upgrade Update

Ms. Herman noted that the website updates were in progress.

D. Greenfield HOA Update

Ms. Herman provided an update on current HOA activities.

E. Other

The Board discussed the erosion in the open space. Ms. Herman noted that she would address the use of drones with Mr. Norris.

10. Board Member Items

A. Confirm Quorum for Next Meeting on September 14, 2020 at 3:00 p.m. at the

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Greenfield Clubhouse

A quorum was confirmed, noting the meeting may be held virtually based on Covid-19 gathering restrictions.

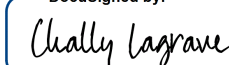
B. Other

None.

11. Adjourn

There being no further matters, upon a motion duly made by Director Hamrick, seconded by Director Krames, and upon vote unanimously carried, the Board adjourned the meeting at 4:54 p.m.

Respectfully submitted,

DocuSigned by:

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Secretary for the Meeting