

Liverpool Metropolitan District

8390 E. Crescent Pkwy, Suite 300

Greenwood Village, CO 80111

303-779-5710

NOTICE OF SPECIAL BOARD MEETING AND AGENDA

DATE: December 5, 2022

TIME: 5:00 p.m.

LOCATION: Greenfield HOA Clubhouse

20601 E Fair Ave

Centennial, CO 80016

OR

Microsoft Teams Meeting

ACCESS: https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDYyMzdmOWUtYzQxYy00MWVjLTkxYzgtZDdiODMxNTdjYzQ0%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%229bf4c29b-a9c8-46b4-a6c0-c1ed7cba4824%22%7d

Call in: 720-547-5281

Conference ID: 573 334 237#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>	<u>Initial Terms</u>
Paul Tauriello	President	2023	Elected 2020
Dana M. Graham	Secretary	2025	Elected 2022
Charlotte Lagrave	Treasurer	2023	Elected 2020
Peter Foust	Assistant Secretary	2025	Elected 2022
Heath Shelburn	Assistant Secretary	2025	Elected 2022

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes from the September 19, 2022, special board meeting (enclosure).
- F. Consider adoption of the Resolution No. 2022-12-01 Regarding 2023 Annual Administrative Matters (enclosure).
- G. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2023 (District Transparency Notice).
- H. Discuss and consider approval of 2023 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association

II. BOARD OF DIRECTORS

- A. Other

III. FINANCIAL MATTERS

- A. Approve and/or ratify approval of payment of claims in the amount of \$77,321.34 (enclosure).
- B. Conduct Public Hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution to Amend the 2022 Budget (if needed).
- C. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution No. 2022-12-02 to Adopt the 2023 Budget and Appropriate Sums of Money (enclosures – preliminary assessed valuation, draft budget and resolutions).

- G. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- H. Appointment of Board member to sign the DLG70 Certification of Tax Levies.
- I. Consider appointment of District Accountant to prepare 2024 Budget.
- J. Discuss statutory requirements for an audit. Consider appointment of District Accountant or engagement of outside accountant to prepare Application for Exemption from Audit for 2022.

IV. LEGAL MATTERS

- A. Consider adoption of Resolution No. 2022-12-03 Calling a Regular Election for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosed).

V. LANDSCAPE UPDATE

- A. Landscaping Maintenance Report.
- B. Review and Consider Approval of the Following JBK Landscape LLC Proposals:
 - a. JBK Landscape Maintenance and Snow Removal Agreement (enclosure).
 - b. JBK Proposal for Annual Flowers (enclosure).
 - c. JBK Proposal for Dog Waste Station Servicing (enclosure).
- C. Review and Consider Approval of BrightView Landscape Services Proposal (enclosure).
- D. Review and Consider Approval of Keesen Landscape Services Proposal (enclosure).
- E. Review and Consider Approval of Keesen Snow and Ice Management Proposal (enclosed)

VI. MANAGER MATTERS

- A. Consider approval of CliftonLarsonAllen LLP Statement of Work (enclosure).
- B. Greenfield HOA Update.
- C. Radiant Lighting Update (enclosure).
- D. Culvert Flooding Mitigation.

- E. Enforcement of Common Spaces.
- F. Discuss Making Meeting Schedule Bimonthly vs. Quarterly.
- G. 2023 Dumpster Day Discussion/Planning.

VII. OTHER BUSINESS

- A. Other

VIII. ADJOURNMENT