

Liverpool Metropolitan District

8390 E. Crescent Pkwy, Suite 300

Greenwood Village, CO 80111

303-779-5710

NOTICE OF REGULAR BOARD MEETING AND AGENDA

DATE: November 29, 2023

TIME: 5:00 p.m.

LOCATION: Greenfield HOA Clubhouse
20601 E Fair Ave
Centennial, CO 80016

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Paul Tauriello	President	May, 2027
Dana M. Graham	Secretary	May, 2025
Charlotte Lagrave	Treasurer	May, 2027
Peter Foust	Assistant Secretary	May, 2025
Heath Shelburn	Assistant Secretary	May, 2025

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes from the September 18, 2023 regular Board meeting (enclosure).
- F. Consider adoption of the Resolution No. 2023-11-__ Establishing 2024 Meeting Dates, Time and Location and Authorizing Online Notice of Public Meetings (enclosure).

- G. Consider approval of Heatherly Creative, LLC proposal for 2024 website administration services (enclosure).

II. CONSENT AGENDA

- A. Ratify approval of KC Company Land Designs proposal for holiday lighting in the amount of \$29,352.00 (enclosure).
- B. Ratify approval of KC Company Land Designs proposal for holiday lighting at clubhouse in the amount of \$3,835.00 (enclosure).
- C. Ratify approval of BrightView proposal to replace stolen backflows in the amount of \$2,722.93 (enclosure).
- D. Ratify approval of BrightView proposal to paint backflows black to deter theft in the amount of \$654.40 (enclosure).

III. DIRECTORS MATTERS

- A. Discuss Piney Creek Trail (Intersection Area of S. Liverpool St. and E. Arapahoe Rd.).

IV. FINANCIAL MATTERS

- A. Approve and/or ratify approval of payment of claims (enclosure).
- B. Review and consider acceptance of September 30, 2023 Unaudited Financial Statements (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2023 Budget. If necessary, consider adoption of Resolution to Amend the 2023 Budget.
- D. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution No. 2023-11-__ to Adopt the 2024 Budget and Appropriate Sums of Money (enclosure).
- E. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- F. Discuss statutory requirements for an audit. Consider approval of engagement letter with Logan and Associates LLC to prepare Audit for 2023.

V. LEGAL MATTERS

VI. LANDSCAPE UPDATE

- A. Landscaping Maintenance Report (enclosure).

- B. Review and consider approval of BrightView proposal for 2024 landscape maintenance (enclosure).
- C. Review and consider approval of BrightView proposal for 2024 plant health care (enclosure).
- D. Review and consider approval of BrightView proposal for paver reset at 20653 E. Fair Lane in the amount of \$24,403.31 (enclosure).
- E. Review and consider approval of BrightView proposal for mulch top dress in the amount of \$2,935.64 (enclosure).
- F. Review and consider approval of BrightView proposal for Russian Olive and dead tree removal in the amount of \$2,4459.45 (enclosure).
- G. Review and consider approval of Arvada Pump Company proposal for water feature pump startup or shutdown in the amount of \$1,625.00 (enclosure).

VII. MANAGER MATTERS

- A. Greenfield HOA Update.
- B. Arvada Pump Shut Down Report (enclosure).
- C. Consider approval of CliftonLarsonAllen LLP Master Services Agreement and statement(s) of work for 2024 (enclosure).
- D. Discuss and consider approval of 2024 insurance renewal (enclosure).
- E. Discuss and consider worker's compensation insurance for 2024.
- F. Consider authorization of renewing membership in the Special District Association for 2024.

VIII. OTHER BUSINESS

IX. ADJOURNMENT