

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
LIVERPOOL METROPOLITAN DISTRICT (THE “DISTRICT”)
HELD
MARCH 25, 2024

A special meeting of the Board of Directors of the Liverpool Metropolitan District (referred to hereafter as the “Board”) was convened on Monday, March 25, 2024, at 5:00 p.m. This meeting was held via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Paul Tauriello, President
Dana Graham, Secretary
Charlotte Lagrave, Treasurer
Peter Foust, Assistant Secretary
Heath Shelburn, Assistant Secretary

Also, In Attendance Were:

Stephanie Odewumi, Ashley Heidt and Jason Carroll; CliftonLarsonAllen, LLP (“CLA”)
Sara Rutman; BrightView Landscape

ADMINISTRATIVE MATTERS

Call to Order and Agenda: The meeting was called to order at 5:04 p.m. Upon a motion duly made by Director Lagrave, seconded by Director Foust and, upon vote, unanimously carried, the Board approved the agenda, as presented.

Disclosures of Potential Conflicts of Interest: The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted that disclosures of potential conflicts of interest were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the meeting.

Quorum, Location of Meeting and Posting of Meeting Notices: A quorum was confirmed. The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board determined to conduct the meeting at the above-stated date, time and location, which is within 20 miles of the District. It was further noted that notice of the time, date and location was duly posted and that no objections to the location or any requests that the meeting place be changed by taxpaying electors within the District's boundaries have been received.

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Public Comment: None.

Minutes of the November 29, 2023 Regular Board Meeting and November 29, 2023 Annual Meeting: Following review and discussion, upon a motion duly made by Director Foust, seconded by Director Graham and, upon vote, unanimously carried, the Board approved the November 29, 2023 Regular Meeting Minutes and November 29, 2023 Annual Meeting Minutes.

LANDSCAPE UPDATE

Landscaping Maintenance Report: Ms. Rutman provided an update to the Board, noting that bi-weekly mowing and aeration starts in April, and the irrigation starting time is dependent on the weather conditions, but usually begins in April or May. Director Tauriello noted that mowing a single strip along the trails at the native grass areas would be preferable.

BrightView Proposal for Monument Redesign in the Amount of \$93,939.41: Ms. Rutman reviewed the proposal with the Board. Discussion ensued regarding the budget and maintenance costs. Ms. Odewumi asked if Ms. Rutman could prepare a 3D rendering for the proposal. Director Foust asked Ms. Rutman if they can discuss this matter further during a landscape walk. Following review, upon a motion duly made by Director Tauriello, seconded by Director Foust and, upon vote, unanimously carried, the Board approved the BrightView proposal for Monument Redesign in the amount of \$93,939.41, subject to final review and modifications at the landscape walk.

CONSENT AGENDA

Proposal for Stop and Waste Valve Replacement in the Amount of \$3,296.88: Following review, upon a motion duly made by Director Tauriello, seconded by Director Lagrave and, upon vote, unanimously carried, the Board approved the BrightView Proposal for Stop and Waste Valve Replacement in the amount of \$3,296.88, as presented.

DIRECTORS MATTER

Bike Underpass (Piney Creek Trail – Intersection Area of S. Liverpool St. and E. Arapahoe Rd.) Director Tauriello provided an update on the bike underpass to the Board, noting that there is a lot of silt and debris that builds up in the bike underpass during weather events. He further noted the City of Aurora stated it is unsafe and would like to close the underpass by removing the trail. Director Shelburn noted that the City of Aurora does not want to be liable for any injuries from the underpass. Discussion followed regarding the risk of having to cross E. Arapahoe Road. Director Lagrave asked if involving other neighborhoods in this matter would help change the City's decision to remove the trail.

Trail Parks and Recreation District Proposal: Director Tauriello discussed a proposal he received from the Trails Parks and Recreation District ("TPRD") regarding Liverpool Metro District residents utilizing the TPRD's recreation

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center in return for the District providing access to trails, park and taxing authority. Director Tauriello noted he inquired if the District could pay an annual fee for the residents to be able to access the TPRD's recreation center. Director Lagrave noted TPRD approached the District and The Farm. The Board stated that they are uncomfortable with the TPRD's request to provide them with taxing authority. Director Tauriello noted he would like to receive community feedback regarding their interest to utilize the recreation center and not pay the non-resident fee. Director Graham pointed out that the non-resident fee is \$8.00, and the resident rate is \$6.00 for day rates. Discussion followed. No action was taken.

Additional Entrance Lighting: Director Foust noted the additional lighting at the Weaver entrance was installed. The Board discussed adding the additional lighting at other entrances as well. Discussion followed. The Board gave direction to obtain a proposal for some additional bollards and to explore other electrical companies.

Holiday Lighting Enhancement: Director Foust reviewed the holiday lighting enhancement with the Board. He inquired if the Board would like to add any additional holiday lighting at the entrances to the community. The Board gave direction to CLA to solicit upgrades to the existing holiday lighting and present proposals at the next Board meeting.

FINANCIAL MATTERS

Payment of Claims in the Amount of \$121,647.58: Following review, upon a motion duly made by Director Tauriello, seconded by Director Shelburn and, upon vote, unanimously carried, the Board approved/ratified approval of the payment of claims in the amount of \$121,647.58.

December 31, 2023 Unaudited Financial Statements: Mr. Carroll reviewed the Unaudited Financial Statements with the Board. Director Tauriello asked about the revenue targets established for 2024 at the Budget Hearing meeting and what the final product was for the mills. Discussion followed. Mr. Carroll noted the District lowered the tax rate by around 7% which offset the increase paid by the homeowners. Following review, upon a motion duly made by Director Shelburn, seconded by Director Foust and, upon vote, unanimously carried, the Board accepted the December 31, 2023 Unaudited Financial Statements, as presented.

LEGAL MATTERS

None.

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MANAGER MATTERS

Greenfield HOA Update: Ms. Lagrave provided an update to the Board. Director Shelburn asked Director Lagrave to confirm the garage sale date. Director Lagrave reported June 1, 2024 is the planned date for the garage sale and June 8, 2024 is the date for “Dumpster Day”.

Tree Replacements: Ms. Odewumi reviewed the tree replacements with the Board, noting that the District received an email regarding the removed Russian Olive trees and if they were going to be replaced with another type of tree. It was noted the HOA would like to wait until the Fall to see what trees need to be replaced. Director Tauriello noted that there was some shock in the community with the landscaping maintenance that has been happening at the pond. Director Tauriello expressed his support for adding more trees to the community. Ms. Odewumi noted there is money budgeted for tree replacement. The Board expressed the readiness to start replacing stumps with trees this year.

Pond On-Call Engineer Proposal: Ms. Odewumi reviewed the Schedio Group proposal with the Board. Director Tauriello noted that if any other consultant was to be engaged, he would like the Board to meet with them first. No action was taken.

2024 Dumpster Day Update: Ms. Heidt reviewed the 2024 Dumpster Day update with the Board. Discussion followed regarding the mailer. Following review, upon a motion duly made by Director Foust, seconded by Director Shelburn and, upon vote, unanimously carried, the Board approved the 5280 Waste Solutions proposal in the amount of \$2,036.00 to obtain four 40-yard dumpsters for the 2024 Dumpster Day and the DocuVault proposal in the amount of \$1422.95 for a shredding event, subject to date finalization.

Joint Landscaping Walk with HOA: Director Lagrave noted the HOA would like to perform two landscape walks with the District this year. One in the spring and one in the fall. The Board expressed their interest in holding the Spring landscape walk before May 20, 2024.

Political Signs: Ms. Odewumi noted if a political sign is placed on the District’s property, it can be removed; however, if a political sign is on HOA property, they would need to have a sign policy in place. Discussion followed. Ms. Odewumi noted she will consult the legal counsel if the District is required to have a sign policy in place.

Other: Ms. Odewumi provided answers to questions asked during the last Board meeting regarding the debt service mill levy and taking over trash collection. No action was taken.

OTHER BUSINESS

None.

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ADJOURNMENT

There being no further business to come before the Board at this time, upon a motion duly made by Director Lagrave, seconded by Director Graham and, upon vote, unanimously carried, the meeting was adjourned at 6:56 p.m.

Respectfully submitted,

DocuSigned by:

Dana Graham

By _____

Secretary for the Meeting
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