

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
LIVERPOOL METROPOLITAN DISTRICT (THE “DISTRICT”)
HELD
MAY 6, 2024

A special meeting of the Board of Directors of the Liverpool Metropolitan District (referred to hereafter as the “District”) was convened on Monday, May 6, 2024, at 5:00 p.m. This meeting was held at Greenfield HOA Clubhouse 20601 E Fair Ave, Centennial, CO 80016 and via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Paul Tauriello, President
Dana Graham, Secretary
Charlotte Lagrave, Treasurer (arrived at 5:11 p.m.)
Peter Foust, Assistant Secretary
Heath Shelburn, Assistant Secretary

Also, In Attendance Were:

Stephanie Odewumi, Ashley Heidt and Jason Kotzur; CliftonLarsonAllen, LLP (“CLA”)
Sara Rutman; BrightView Landscape

ADMINISTRATIVE MATTERS

Call to Order and Agenda: The meeting was called to order at 5:01 p.m. Upon a motion duly made by Director Foust, seconded by Director Tauriello and, upon vote, unanimously carried, the Board approved the agenda, as amended.

Disclosures of Potential Conflicts of Interest: The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted that disclosures of potential conflicts of interest were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the meeting.

Quorum, Location of Meeting and Posting of Meeting Notices: A quorum was confirmed. The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board determined to conduct the meeting at the above-stated date, time and location, which is within 20 miles of the District. It was further noted that notice of the time, date and location was duly posted and that no objections to the location or any requests that the meeting place be changed by taxpaying

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electors within the District's boundaries have been received.

Public Comment: None.

Minutes of the March 25, 2024 Regular Board Meeting: Following review and discussion, upon a motion duly made by Director Tauriello, seconded by Director Foust and, upon vote, unanimously carried, the Board approved the March 25, 2024 Regular Meeting Minutes, as amended.

LANDSCAPE UPDATE

Landscaping Maintenance Report: Ms. Rutman provided an update to the Board regarding the landscaping maintenance, noting that the wind is causing some damage to the trees. She will request the crews to pick up any debris while they are out mowing on Tuesday, May 7th. She also noted that irrigation is active, and the turf has been fertilized.

Tree Audit Status Update: Ms. Rutman provided an update on the tree audit status to the Board, noting the audit should be completed once all the trees have leafed out and they should be ready to distribute at the beginning of June 2024. Ms. Odewumi asked about the best time of year to replace trees. Ms. Rutman responded that the best time to replace the trees would be before July in the heat of summer.

BrightView Proposal for Chipper Truck and Two Operators - Dumpster Day on June 8, 2024 in the Amount of \$2,901.30: Following review and discussion, upon a motion duly made by Director Foust, seconded by Director Shelburn and, upon vote, unanimously carried, the Board ratified the approval of the BrightView Proposal for Chipper Truck and Two Operators - Dumpster Day on June 8, 2024 in the amount of \$2,901.30, as presented.

Ash Flower Mite Gall Control Proposal in the Amount of \$8,166.67: Ms. Rutman reviewed the proposal with the Board. Director Shelburn asked how many trees this proposal covers, Ms. Ratman responded that the proposal covers 26 trees total. Discussion followed regarding trees treatment versus replacement with a different type of tree. Following review and discussion, upon a motion duly made by Director Foust, seconded by Director Lagrave and, upon vote, unanimously carried, the Board approved the Ash Flower Mite Gall Control proposal in the amount of \$8,166.67, as presented.

FINANCIAL MATTERS

Payment of Claims in the Amount of \$81,067.23: Following review, upon a motion duly made by Director Foust, seconded by Director Tauriello and, upon vote, unanimously carried, the Board approved/ratified approval of the payment of claims in the amount of \$81,067.23.

March 31, 2024 Unaudited Financial Statements: Mr. Kotzur reviewed the March 31, 2024 Unaudited Financial Statements with the Board. Following

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review, upon a motion duly made by Director Lagrave, seconded by Director Shelburn and, upon vote, unanimously carried, the Board accepted the March 31, 2024 Unaudited Financial Statements, as presented.

CONSENT AGENDA

None.

DIRECTORS MATTER

Bike Underpass (Piney Creek Trail – Intersection Area of S. Liverpool St., and E. Arapahoe Rd.) Director Tauriello noted that the City of Aurora sent out a direct mail to all Greenfield residents announcing its decision to remove a section of the Piney Creek trail. He noted the City remains firm it is too costly to remedy the hazards of the underpass to cyclists. He remarked that they have been partnering with SEMSWA who admitted having similar issues in another culvert. Director Tauriello pointed out that the culvert SEMSWA was referring to was much larger and in worse condition. The City of Aurora asked again if the District would grant an easement to remove the sidewalk leading up to the culvert. Director Graham expressed her agreement to not grant an easement to remove the sidewalk. No action was taken.

Drain at the Pond: Director Foust commented that this matter came up during the landscape walk and noted that the HOA believes the overflow valve at the pond is broken. Ms. Odewumi suggested a visit from the Arvada Pump Company to test the drain and provide a key that has gone missing. Director Tauriello noted that if the test indicates the drain is broken (or breaks), the pond will ultimately be drained for the summer, which would ultimately be more costly and time-consuming to fill. Discussion followed regarding the need to ever drain the pond. The Board directed CLA to have Arvada Pump Company replace the missing key and investigate the condition of the drain without the need to drain the pond.

LEGAL MATTERS

Website Accessibility Statement: Ms. Odewumi reviewed the Website Accessibility Statement with the Board. Following review and discussion, upon a motion duly made by Director Lagrave, seconded by Director Foust and, upon vote, unanimously carried, the Board approved the Website Accessibility Statement and designated Heather Sosa as the compliance officer.

MANAGER MATTERS

Greenfield HOA Update: No update was provided at this time.

Solar Bollard Installs at Entrances: Ms. Odewumi provided an update regarding the two additional bollard entrances to the Board, noting she has received one proposal and is currently awaiting more for comparison. Once received she will compare the proposals and circulate for the Board's review. No action was taken.

Holiday Lighting Enhancements: Ms. Odewumi provided an update regarding the holiday lighting enhancement to the Board, noting that KC Company Land Design will prepare their proposal. Director Tauriello suggested LED up lighting

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on the trees in the median instead of wrapping the trees in the medians. Discussion followed regarding the amount of power at the medians. No action was taken.

Stantec Consulting Services Inc. Change Order No. 1 to the On-Call Engineering Service Agreement for the Greenfield Pond B On-Call

Services: Following review, upon a motion duly made by Director Foust, seconded by Director Graham and, upon vote, unanimously carried, the Board ratified approval of the Stantec Consulting Services Inc. Change Order No. 1 to the On-Call Engineering Service Agreement for the Greenfield Pond B On-Call Services.

2024 Dumpster Day Update: Ms. Heidt provided an update regarding the 2024 Dumpster Day to the Board. It was noted Director Shelburn will be the contact person for vendors the day of the event, if needed. Ms. Odewumi asked if the Board would like to do the mailing twice. It was noted Director Shelburn will create an additional mailer.

Joint Landscaping Walk with HOA: Director Foust provided an update and asked if the joint landscaping walk with HOA could be scheduled ahead of time. It was noted that future landscaping walks should be scheduled on the first Friday in May and on the second Friday in September 2024. There was a discussion on the wood retaining wall and it's failing. Ms. Odewumi noted that legal counsel is investigating to determine who is responsible for the maintenance of the wall.

Political Signs: Ms. Odewumi provided an update regarding the political signs to the Board, noting that if political signs are on the District's property they can be removed. Ms. Odewumi further noted that Attorney Norris confirmed the District does not need a sign policy.

Landscaping Walk for Liverpool District in May/June: Ms. Odewumi reviewed the District's landscaping walk in May/June and asked if the Board would like to wait with making the decision regarding the landscaping walk until September 2024. The Board agreed.

OTHER BUSINESS

The Board discussed adding additional trees throughout the community.

ADJOURNMENT

There being no further business to come before the Board at this time, upon a motion duly made by Director Tauriello, seconded by Director Foust and, upon vote, unanimously carried, the meeting was adjourned at 6:14 p.m.

Respectfully submitted,

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By _____
Secretary for the Meeting

Signed by:
Dana Graham
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